

**Thomas, Lee A.**

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**From:** Thomas, Lee A.  
**Sent:** Thursday, January 23, 2014 8:57 AM  
**To:** Lewis, Tyrone  
**Subject:** RE: Notice of Termination for Convenience - Contract No. EP-S7-13-12

Very well stated...did you make sure you prebriefed the PO? Pls send them copy of this notice.

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**From:** Lewis, Tyrone  
**Sent:** Thursday, January 23, 2014 8:47 AM  
**To:** Chandra Shekar  
**Cc:** [dawnelle.conley@sba.gov](mailto:dawnelle.conley@sba.gov); Bach, Greg; Thomas, Lee A.; Noel, Marie  
**Subject:** Notice of Termination for Convenience - Contract No. EP-S7-13-12

Mr. Shekar,

Attached is the Notice of Termination for Convenience that we discussed on the phone yesterday. I'll mail the original copy of the letter to you today via certified mail. As stated in the attached, the government has requested return receipt; as such, please confirm your receipt of this email and please take prompt action in acknowledging receipt of the original letter.

I sincerely appreciate your patience, professionalism and understanding during this process. We look forward to your participation in future business opportunities with U.S. EPA Region 7.

Respectfully,

Tyrone Lewis  
U.S. EPA Region 7, Contracting Officer  
913 551-7664